

(6) The Chairperson shall preside at every meeting of the Board at which he or she is present, and in his or her absence, the members present shall appoint one of their number to preside at the meeting.

(7) The minutes of every meeting of the Board shall be recorded by the Secretary, and signed by the Chairperson or the person who presided at the meeting, after confirmation by the members who were present at the meeting.

(8) The Board may at any time invite a person to attend any of its meetings, but a person so invited is not entitled to vote at any of the meetings of the Board.

(9) The validity of the proceeding of the Board shall not be affected by –

- (a) a vacancy in its membership;
- (b) a defect in the appointment of any of its members; or
- (c) reason that a person not entitled to do so took part in the proceedings.

(10) Subject to this section, the Board may regulate its own procedure.

Committees

9. (1) The Board may appoint such technical and other committees, comprising members and other persons, as it deems necessary, to carry out, on its behalf, such of its functions as it may determine.

(2) A decision of a committee appointed under subsection (1) has no effect unless it is confirmed by the Board.

Disclosure of interest

10. (1) A member who has an interest in a company or an undertaking with which the Board proposes to enter into a contract shall –

- (a) disclose the nature of his or her interest; and
- (b) not participate in any deliberation and voting of the Board in respect of the contract.

(2) The President may, on the advice of the Secretary of State, remove from the Board a member who contravenes the provisions of subsection (1).

Transaction of business without meeting

11. A resolution is a valid resolution of the Board if –

- (a) it is signed or assented to by a simple majority of the members; and
- (b) notice of the proposed resolution was given to each member,

notwithstanding that it was not passed at a meeting of the Board.

Protection of members

12. No action, suit, prosecution or other proceeding shall be brought or instituted against a member personally in respect of any thing done in good faith in pursuance, execution or intended execution of any of the provisions of this Act.

Allowances to members

13. A member shall be paid such allowances as the Secretary of State may approve.

PART III – FUNCTIONS

Functions of the National Commission

14. The National Commission is responsible for –